

Course 603 – Managing Data with P3 V3.1

Course Précis This one-day hands-on training course will take you beyond the fundamentals of scheduling a project by transferring project data through copy and paste, storing and retrieving fragnets, and using import and export. In addition, global change, and custom data items will be used to modify activity data. Learn to enhance your presentation by including objects and symbols and post this information on your company intranet using the Web Publishing Wizard. You will become proficient at using the power of P3 for maximum control of your projects.

Duration: 1 day

Prerequisite: Course 601, Planning and Scheduling with Primavera Project Planner® (P3®).

Learning Outcomes:

- Create a project with advanced P3 functionality
- Construct Global Change formulas

At the completion of this course the student will be able to:

- Create a project group
 - Store and retrieve fragnets
 - Copy and paste data between projects
 - Alter schedule logic in PERT
 - Export/Import data to a spreadsheet and other formats
 - Define and assign custom data items
 - Modify project data through global change
 - Use Primavera Draw
 - Attach objects to activities
 - Link objects to the layout
 - Utilize "Fit to page" printing in PERT
 - Display P3 data in Metafile format
 - Create Intranet web pages using the Web Publishing Wizard
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Course Outline

Building a Project

- Create a project group
- Store and retrieve fragments
- Copy and paste data between projects
- Export/Import project data

Customizing Project Data

- Define and assign custom data items
- Modify project data through global change
- Use string functions to alter activity information
- Assign resources through global change

Enhancing Layouts for Presentations

- Format the Activity box ends and relationship lines
- Access Primavera Draw
- Insert a symbol and text in the layout
- Attach objects to activities
- Use the "Best fit" print option
- Display P3 data in Metafile format
- Create HTML files from a layout
- Create Intranet pages using the Web Publishing Wizard

Case Studies

- Building a Project
- Adding & Modifying Activity Data
- Creating the Presentation