

106A – Primavera System Administration

This one day course covers some of the system administration features for the Primavera project management suite of products including setting up new users, calendars, and codes (resource, project, activity). It also covers financial periods, summarizing and web administration features.

Prerequisite: Course 102 or 106 and some knowledge of the Primavera Enterprise at the user site.

Course Length: 1 day

Course Outline

- Creating calendars
- Defining project codes
- Defining resource codes
- Defining activity codes
- User access
- Summarizing project data and running job services
- User defined fields and global change
- Financial periods
- Defining cost accounts
- Web administration

Appendices include:

- Global/Project security profiles
- Defining currencies